



Collingwood Football Club is one of the oldest sports clubs in Australia. It is also one of the most contemporary, diverse and innovative, with six elite sporting teams under the one roof at the superbly equipped Holden Centre.

Women's sport has provided an exciting extension to our Club as we apply our high performance expertise across an additional four teams.

We are constantly looking for the right professionals to enable Collingwood to honour its past, succeed in the present, shape a prosperous future and proudly meet its responsibilities as a community leader.

This is your opportunity to join our female high performance sports landscape in the heart of Melbourne's Olympic Park.

### **WOMEN'S FOOTBALL OPERATIONS MANAGER**

We are seeking a dynamic high performance focused individual to join our team and support the successful execution of our High Performance Women Sport Strategy across our elite female teams in Women's Football.

The role will report into our newly appointed General Manager, Women's Sport and work alongside our AFLW and VFLW coaches, support staff and playing groups. It will be responsible for the coordination of all training and game day related operations and administration and will assist with ensuring adherence to all AFL and club policies and regulations. Other operational duties will include managing scheduling and travel arrangements for the teams, ordering and distribution of apparel, uniforms and property and the management of the relevant budgets.

The Women's Football Operations Coordinator will be instrumental in driving high performance standards and behaviours across women's football and across the overall Women's Sport function. You will work alongside the GM and program staff to drive a strong, Collingwood aligned team culture, which is committed to creating an inclusive, supportive and ultimately successful sporting environment.

This role requires an individual who has a willingness to adapt to a fast changing environment and can accept the pressures and time demands associated with the competitions. The successful applicant will be positive, resilient and have excellent communication skills, ideally with demonstrated experience within elite female sports programs and experience working directly with female athletes.

The position is perfect for someone with an established understanding of the demands and requirements of high performance sport. Your proven ability to set priorities, plan work programs, meet deadlines and manage time effectively will set you apart from others.

In return, we offer a highly competitive remuneration package and benefits, state of the art high performance facilities and a strong and vibrant cross club work culture.

Please send through a detailed CV and covering letter to [careers@collingwoodfc.com.au](mailto:careers@collingwoodfc.com.au)  
**Applications close Friday 9<sup>th</sup> November 2018.**